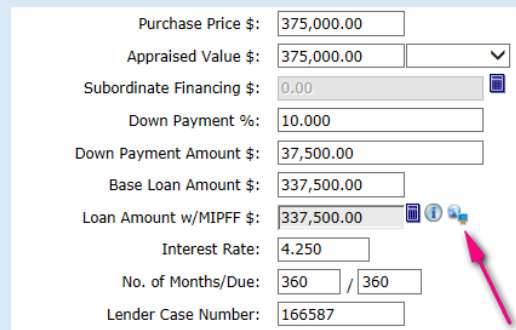


Order MI through OpenClose®

1. Access the **MI Request** screen

The **Services** screen can be accessed by clicking the **MI Services** icon on any of the following screens:

- a. **Loan Info** screen, **Loan Amount w/MIPFF \$**
- b. **Edit 1003** screen, **Types and Terms** tab, **Loan Amount w/MIPFF \$**
- c. **Edit Fees Worksheet** screen, **Loan Amt + Financed UFMPI /FF**



Purchase Price \$: 375,000.00
 Appraised Value \$: 375,000.00
 Subordinate Financing: 0.00
 Down Payment %: 10.000
 Down Payment Amount \$: 37,500.00
 Base Loan Amount \$: 337,500.00
 Loan Amount w/MIPFF \$: 337,500.00
 Interest Rate: 4.250
 No. of Months/Due: 360 / 360
 Lender Case Number: 166587

- Loan Actions (22445)
LNIID: 224040
- Pipeline Summary
 - Loan Snapshot
 - Loan History
 - Loan Info
 - Loan Contacts
 - 1003
 - View 1003
 - Edit GFE 2010
 - Edit Loan Estimate
 - Edit Fees Worksheet
 - Edit TL
 - Edit 1008
 - View QM
 - HMDA
 - Fax Cover
 - Update Loan
 - Update Loan (beta)
 - Export Loan
 - Cancel Loan
 - Close Loan
 - Transfer Loan
 - Release Loan
 - Be Originator
 - Processing
 - Upload Documents
 - Update Originator
 - Order Credit
 - Submit to AU
 - Order Appraisal
 - Merge Liabilities
 - Fraud Filter
 - Flood Certification
 - Submit To Doc Provider
 - Compliance
 - ULDD Export
 - Early Check
 - Compliance Base
 - Services**

Or, select **Services** from the **Loan Action** menu

2. Make your mortgage insurance selections

- a. Select **MGIC MI** as the **Service Provider**
- b. Select **MI Application – Delegated** or **MI Application – Standard** as the **Request Type**. If you previously ran and selected the Rate Quote, the **Rate Quote ID** will be populated. If you pulled the Rate Quote outside of OpenClose, enter the **Rate Quote ID** in the **Special Pricing Description**
- c. Choose your MI options
- d. Click **Submit Request**

Services for John Homeowner (Loan # : 22533)

Service: Mortgage Insurance Service Provider: MGIC MI

Use Manual Credentials

Request Type: MI Application - Delegated
Rate Quote ID: UKXXVNP9
Certificate ID:

MI Coverage Percent: 25
MI Duration Type: Monthly Premium (ZOMP)
MI Premium Source Type: Borrower
Special Pricing Description:

MI Premium Financed
MI Refundable Type: Not Refundable
MI Calculation Type: Constant

PREMIUM PLAN OPTIONS 5/14/2019 11:37:55 AM
MI estimates are based on 25% coverage
Rate Quote ID: UKXXVNP9

Submit Request

3. View results

Once complete, the **Certificate ID** will populate and the MGIC response will display.

If submitting **MI Application – Standard**, go to **MGIC's Loan Center** to submit documents to the **Certificate ID**, which is populated on the request screen. When notified by MGIC that the loan is approved, select **Status Query** as the **Request Type** to retrieve the Commitment Certificate.

Services for John Homeowner (Loan # : 22734)

Service: Mortgage Insurance Service Provider: MGIC MI

Use Manual Credentials

Request Type:
Rate Quote ID: US2PHZ5
Certificate ID: 60375175

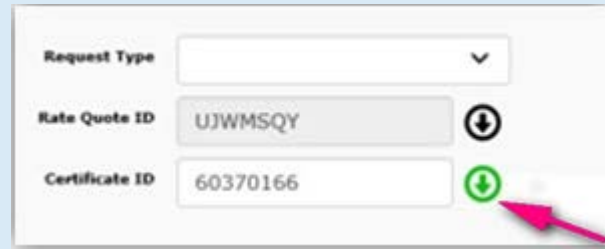
MI Coverage Percent: 25
MI Duration Type: Monthly Premium (ZOMP)
MI Premium Source Type: Borrower
Special Pricing Description:

MI Premium Financed
MI Refundable Type: Not Refundable
MI Calculation Type: Constant

Thank you for your order! Your reference number is: 624729

4. View Certificate PDF

Click the **Green Arrow** to view the Certificate.



Or, go to **EDoc Manager**, expand **Findings** and click on **MGIC MI Certificate**.

