Activate MI Coverage

Last Revised Date: 11/04/2024

1. Log in to MGIC/Link Servicing

Visit mgic.com.

Click **Login / Signup** at the top right-hand side of the screen.

Choose **MGIC/Link Servicing** from the drop-down menu.

Log in with your **User ID** and **Password.**

If you are a first-time user, select **Sign Up for Services**.
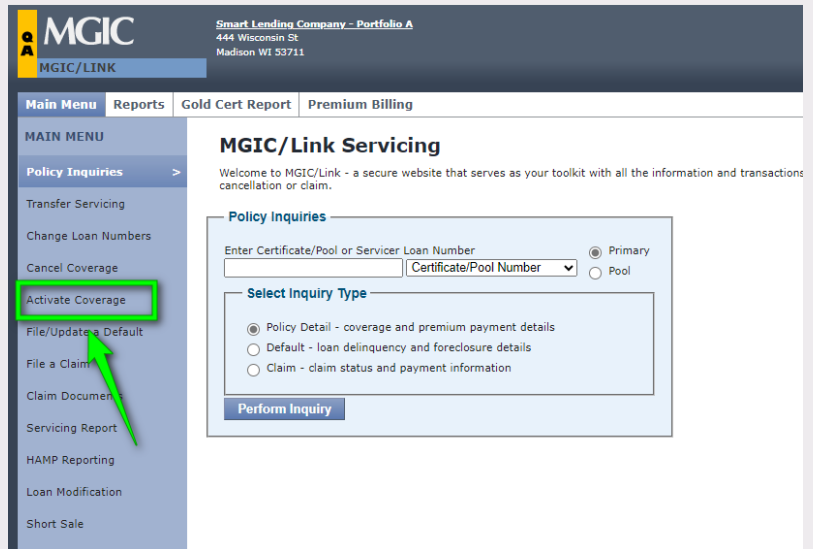   a. Complete the form on the webpage
   b. Click **Submit**

Once processed, you'll receive 2 emails from customer_service@mgic.com, the first with a **User ID** and the second with a temporary **Password**.

Revisit the login page using the steps above and use the temporary credentials to set up your individual user account.

2. Go to Activate Coverage
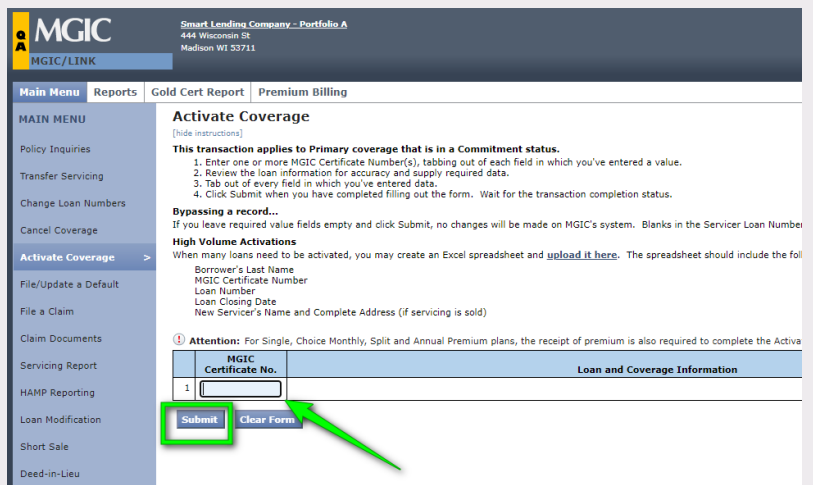
Within MGIC/Link Servicing, select **Activate Coverage**, found under the Main Menu tab.

3. Enter MGIC Certificate Number

Enter the **MGIC Certificate No.** of the loan you wish to activate and click **Submit.**

4. Check Loan Display Account Identity

Loan identity information will appear.

Check borrower name, property city and state, and Servicer Loan No. (written within the **Loan and Coverage Information** column) for accuracy.

Note – You may activate more than one MGIC Commitment at a time.

5. Enter Coverage Information

If applicable, enter the **New Servicer Loan No.** as well as the **Loan Closing Date** using MM/DD/YYYY format within the **Loan and Coverage Information** column.

Click **Submit.**

6. View Activation and Transaction Statuses

In the **Loan and Coverage Information** column, you will see the Activate Status marked as **Success**.

In the **Transaction Status** column, the transaction in question is marked as **Completed**.

7. Check Certificate Information via Policy Inquiries

If you want to review that the activation was a success, go to **Policy Inquiries**, enter the **Certificate/Pool Number**, and click **Perform Inquiry**.

The **Certificate Policy Status** appears within the Servicer Information section of the Policy Details screen.

Contact: MGIC Customer Service   1-800-424-6442   customer_service@mgic.com