



Loan Center help: Order a Delegated MI Underwrite for automated underwriting

On Loan Center's home page, click the *Order New MI* button.

Choose a Delegated data entry option

Indicate whether you are:

- Importing data using an MGIC Quote ID
- Manually entering data
- Importing a data file from your LOS
 - Click *Browse* to upload your data file

Click *Continue*.

Enter AUS & mortgage insurance information

Enter the loan's AUS and MI information — common default values and your user preferences prefill many fields.

Click *Continue*.



IMPORTANT: If you've already submitted a loan where you've entered or uploaded data, you don't need to send documents. If you send documents for a loan that has already been approved based on data you already submitted, the Loan Center system will re-evaluate the loan based on the documentation, and our original decision is subject to change. To send documents that we may have requested, see [Loan Center help: Submit additional documentation.](#)

For more information about using the Loan Center, contact customer_service@mgic.com or 1-800-424-6442.

If you have underwriting questions, contact your Underwriting Service Center, mgic.com/contact.

Login at loancenter.mgic.com



Loan Center help: Order a Delegated MI Underwrite for automated underwriting

Enter/validate loan details

- Review loan details
- Click *Submit*

Gold Cert recission relief Verification Information documents

For details on submitting Gold Cert recission relief documents, see:

- [Gold Cert recission relief Verification Information](#)
- [Submit Gold Cert recission relief documents](#)

The screenshot shows a web form with the following sections:

- Automated Underwriting System Information** (checked)
- MI Information** (checked)
- Loan Information**
 - Your Loan Number: [input field]
 - Loan Amount: [input field]
 - Interest Rate: 12.000%
 - Amortization Term: 360
 - Temporary Buydown: No Buydown
 - Loan Type: Fixed
 - Proposed PITI: [input field]
 - Debt-to-Income: [input field]
 - Bi-Weekly Payment: No
 - Retail Origination: Yes

Below the form is a button labeled "Attach Gold Cert Documents". At the bottom, there are "Back", "Review", and "Submit" buttons. A disclaimer states: "By submitting this information, it's implied that you agree to these terms."



IMPORTANT: If you've already submitted a loan where you've entered or uploaded data, you don't need to send documents. If you send documents for a loan that has already been approved based on data you already submitted, the Loan Center system will re-evaluate the loan based on the documentation, and our original decision is subject to change. To send documents that we may have requested, see [Loan Center help: Submit additional documentation](#).

For more information about using the Loan Center, contact customer_service@mgic.com or 1-800-424-6442. If you have underwriting questions, contact your Underwriting Service Center, mgic.com/contact.

Login at loancenter.mgic.com