

GET CONNECTED



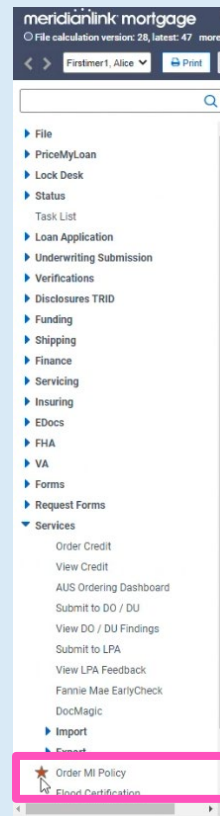
Get MGIC Rates and Order MI through MeridianLink Mortgage

Last Revised Date: 03/28/2023

1. Access Order MI Policy Screen

From within MeridianLink Mortgage, in the left-hand menu, go to **Services** > **Order MI Policy** to reach the **Order MI Policy** screen.

Note – To add **Order MI Policy** to your **Favorites**, click the star icon next to **Order MI Policy**.



2. Order MI Rate Quote

Enter the appropriate MGIC MI-related information on the **Order MI Policy** screen.

- a. Select **MGIC** as the **MI Provider**
- b. Enter your MGIC **Master Policy Number**
- c. Select the **MI Premium Type**
- d. Enter the **MI Coverage %**
- e. Select the **Premium Refundability**
- f. Select the **Renewal Option**
- g. Select the **Premium at Closing**
- h. Check the box if it's **UFMIP Financed**
- i. Check the box if it's a **Relocation Loan**
- j. Enter your MGIC Special Deal Code in the **Special Loan Program Code** field (if applicable)
- k. Click **Get MI Quote**

Notes –

- The **Mortgage Insurance Policy Information** section on the right is auto-populated from other pages in the loan file.
- MeridianLink Mortgage does not currently offer MI Annual or LPMI plans.

Order MI Policy

Mortgage Insurance Order Options

MI Provider: MGIC

Master Policy Number: [Text Field]

MI Premium Type: Borrower Paid - Monthly Premium

MI Coverage %: 30%

Premium Refundability: Not Refundable

Renewal Option: Constant

Premium at Closing: Deferred

UFMIP Financed: Yes

Relocation Loan: Yes

Special Loan Program Code: [Text Field]

Get MI Quote

Mortgage Insurance Policy Information

MI Provider: MGIC

MI Certificate ID: 60320627

Conv Loan PMI Type: Borrower Paid - Monthly Premium

MI Coverage %: 30.0000%

Loan Type: Conventional

Base LTV / CLTV: 95.000% / 95.000%

DTI without MI: 4.873%

Housing Ratio without MI: 4.873%

Employee Loan: Yes

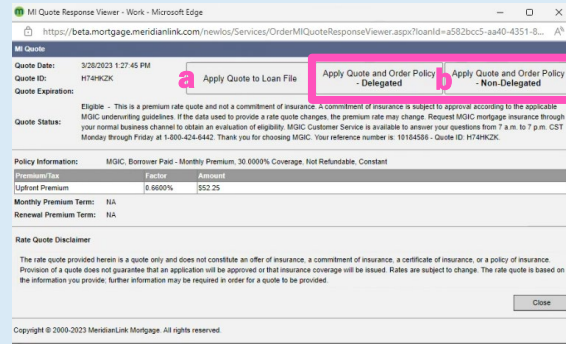
UFMIP Financed: Yes

3. View Rate Quote Response and Order MI

MeridianLink Mortgage displays MGIC's rate quote response on the **MI Quote** screen.

- If you're not ready to order MI, click **Apply Quote to Loan File** to auto-populate the MIP/FF screen with the MI information.
- If you're ready to order MI, click the applicable **Delegated** or **Non-Delegated Apply Quote and Order Policy** button.

Note – If you are sending data only, select **Apply Quote and Order Policy – Delegated**. If you are sending data and documents selected **Apply Quote and Order Policy – Non-Delegated**.



To view the rate quote response at any time, go to **Order MI Policy > MI Quotes on File** and click **view quote** next to the rate quote PDF you'd like to view.

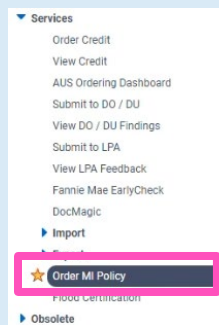
MI Quotes on File			
	MI Provider	Quote ID	MI Premium Type
view quote	MGIC	4BX2G7P	Borrower Paid - Monthly Premium
view quote	MGIC	H74HKZK	Borrower Paid - Monthly Premium

4. View Mortgage Insurance Response

On the **Order MI Policy** screen, your MI order response appears under the **MI Policy Orders on File** section with a **Policy Status** of **Pending**.

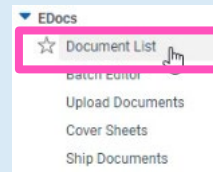
MI Policy Orders on File								
MI Provider	Master Policy #	Certificate #	Ordered Date	Expiration Date	Request Type	Decision Type	Policy Status	Message
MGIC	4846043351	60618073	03/28/2023 11:41 AM	2023-07-19	Non-Delegated	Suspended	Pending	Thank you for your order! One of our underwriters is reviewing your application. Your reference number is: 10184607 - Certificate Number: 60618073.

To refresh and update the **Decision Type** and **Policy Status** at any time, click **Order MI Policy** in the left-hand menu.

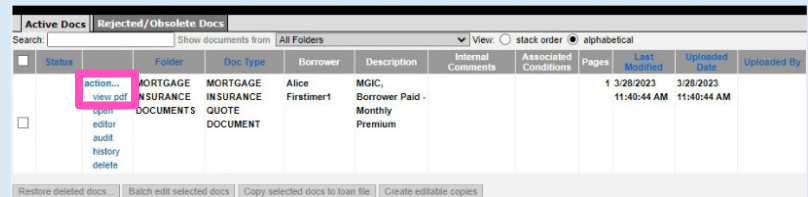


5. View Commitment/Certificate

To access the Commitment/Certificate, in the left-hand menu, go to **EDocs** > **Document List**.



Locate the loan under the **Active Docs** tab. Under **action**, click **view pdf** to open the Commitment/Certificate PDF.

A screenshot of a software interface showing a table of documents under the 'Active Docs' tab. The table has columns for Status, Folder, Doc Type, Borrower, Description, Internal Comments, Associated Conditions, Pages, Last Modified, and Uploaded Date. A row is highlighted with a pink box around the 'action...' column, which contains a dropdown menu with 'view pdf' selected. Below the table, there are several action buttons: 'Restore deleted docs...', 'Batch edit selected docs', 'Copy selected docs to loan file', and 'Create editable copies'.